



## 20 Point Power Wheelchair Maintenance Guide

---

Patient Name	Make	Model	Serial Number
--------------	------	-------	---------------

---

We at Access Medical are proud to work with you in maintaining your wheelchair! In order to provide the best possible service for you and your chair, we carry out a comprehensive 20-point assessment. The chair will be inspected in full detail, covering the wheels, electronics frame, and all hardware to ensure the chair is working in a safe and reliable manner.

- Threads on tires are sound and tires pressure is good
- Axles are free from hair, dirt, and rotate freely
- Bearings checked and spin freely
- Bolts on both drive wheels and casters checked and tightened
- Batteries tested for both voltage and load to confirm they are sound and hold a charge
- Cables and electronics checked for damage and proper function
- Joystick and power actuators checked and function appropriately
- Motors checked for proper function and response
- Brakes checked for safety (engaging/disengaging)
- Caps, covers and shroud sections checked for damage or loss
- Frame checked for any cracks, rust or damage
- Seat upholstery and base hardware is sound and not missing screws, etc.
- Armrest pads and hardware checked for tears and are tightened
- Release levers, latches and locks checked for damage and proper function
- Legrest hangers are secure and disconnect freely
- Footplates tightened and operate correctly
- Lap belts and any straps checked for safe operation (buckle closes and opens with ease)
- Hardware for lateral, adductor and abductor supports are tight and pads are sound
- Seat cushion and backrest checked for wear and tear
- Seating system hardware checked for loose bolts and tightened
- Headrest is fixed securely, positioned correctly and material is sound

I certify that each of the items was checked accurately and thoroughly to the best of my knowledge.

---

Technician Signature

Date